

# ODHIAMBO HELLEN ACHIENG

Management Science Department  
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## EDUCATION

Doctor of Philosophy Business Administration on-going - (University of Nairobi)

Masters of Business Administration (Procurement & Supply Chain Management Option)  
– University of Nairobi

Bachelor of Commerce (Procurement & Supply Chain Management Option) Second Class Honours,  
Upper Division – University of Nairobi

Kenya Certificate of Secondary Education (KCSE) – Dudi Girls Secondary School

Kenya Certificate of Primary Education (KCPE) – Nyamuga Primary school (Rusinga)

## RESEARCH EXPERIENCE

Attended the initiation training and research for the Truvada Socio-Behavioral and Community

Preparedness research study organized by Family Health International, Impact Research &  
Development Organization and the University of Nairobi

Attended Research Ethics Training Curriculum by Family Health International

## TEACHING EXPERIENCE

Tutorial Fellow – Maseno University- (DMS) February, 2022 to date

Part-time Lecturer – Maseno University - DMS, 2020 to January 2022

### Duties

**Taught and examined the under listed units successfully: -**

- Procurement Policy & Strategy
- Procurement Strategic Management
- Procurement Legal Framework
- Procurement and Supply Chain Research
- Procurement Records Management
- Logistics Management

**Part time Lecturer - University of Nairobi – June, 2016 to March, 2020**

## **Duties**

**Taught and examined the under listed units successfully: -**

- Fundamentals of Supply Chain Management
- Supply Chain Management
- Procurement Management
- Logistics and Transport Management
- Contemporary Issues in Supply Chain Management
- Quality Management and
- Negotiation in Procurement and supply

## **HONORS AND AWARDS**

Awarded certificate of participation for active involvement in the Corporate Social Responsibility: Community service

Awarded certificate of Recognition for Exemplary Service as a Member of the Campus Marketing Committee

Awarded certificate of Excellence for service with integrity to all clients

## **PROFESSIONAL MEMBERSHIP**

- Kenya Institute of Supplies Management member (KISM) No. 75547
- Bronze Life member - Alumni University of Nairobi

## **SKILLS AND TRAINING**

- People management and leadership skills
- Good interpersonal and communication skills
- Familiarity with Kenyan Procurement Laws
- Negotiation skills as well as good time management skills

## **LEADERSHIP EXPERIENCE**

Managed and coordination of students in my classes which lead to successfully teaching and guiding students successfully in supply chain issues.

Being a successful School Web Champion who updated the schools web- page accordingly

As a team leader, Established Records Classification and Indexing Scheme for School of Business Kisumu Campus, University of Nairobi.

As a head of Section I coordinated Preparation, storage and retrieval of administrative records for School of Business Staff and students for internal and external audit culminating into ISO 9001: 2015 Certification of University of Nairobi.

## **CONFERENCES AND WORKSHOPS**

Participated in Team Building and Cohesion training held at Tom Mboya Labour collage on 24th June 2017

Attended Research Ethics Training Curriculum by Family Health International

Attended the initiation training for the Truvada Socio-Behavioral and Community Preparedness research study organized by Family Health International, Impact Research & Development Organization and the University of Nairobi

## **PUBLICATIONS**

Achieng, et al (2018) Lean Supply Chain and Performance Enablers at Homa Lime Company.  
<https://doi.org/10.4236/ajibm.2018.85080>

Achieng, et al (2014) A survey on the perceived effect of Total Quality Management (TQM) on firms Supply Chain Effectiveness at Mumias Sugar Company

Achieng, O.H, (2010). Factors affecting the growth of Customer Care in Local Authority Organizations - A Case study of Kisumu Municipality